

**Tony Kershaw**  
Director of Law and Assurance

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30 December 2020

## **Fire & Rescue Service Scrutiny Committee**

A virtual meeting of the Committee will be held at **10.30 am** on **Friday, 8 January 2021**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

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### **Agenda**

- 10.30 am     1.     **Declarations of Interest**
- Committee members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.32 am     2.     **Minutes of the last meeting of the Committee** (Pages 5 - 10)
- The Committee is asked to agree the minutes of the meeting held on 30 September 2020.
- 10.34 am     3.     **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

- 10.35 am 4. **Forward Plan of Key Decisions** (Pages 11 - 14)
- Extract from the Forward Plan of Key Decisions dated 17 December 2020.
- Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.
- The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.
- 10.35 am 5. **Fire and Rescue Service Strategic Performance Report Q2 2020/21** (Pages 15 - 36)
- Report by the Chief Fire Officer.
- The report provides a context to the Performance and Assurance Framework for the purpose of future scrutiny of the Executive's approach to performance.
- 11.20 am 6. **West Sussex Reset Plan and Key Performance Indicators** (Pages 37 - 38)
- Report by Chief Executive.
- The Committee is asked to consider the Draft Reset Plan and Key Performance Indicators as set out in the appendices (to follow) as relevant to the portfolio area.
- 11.40 am 7. **Priority Programme Update** (Pages 39 - 46)
- Report by the Chief Fire Officer.
- The report provides an overview of the priority programmes of work during Quarter 2 of 2020/2021 including progress against the People Action Plan, the Improvement Plan and the Integrated Risk Management Plan Action Plan.
- 12.25 pm 8. **Fire and Rescue Service Independent Advisory Panel Closure** (Pages 47 - 54)
- Report by the Chief Fire Officer.
- The report provides an update on the Independent Advisory Panel's work going forward.
- 12.35 pm 9. **Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services Covid Inspection letter** (To Follow)
- The Committee to consider the results of the recent Covid Inspection.

- 12.55 pm 10. **Work Programme** (Pages 55 - 58)
- The Committee to review its draft work programme for the year ahead taking into consideration the checklist at Appendix A.
- 1.05 pm 11. **Requests for Call-in**
- There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.
- 1.06 pm 12. **Date of Next Meeting**
- The next meeting of the Committee will be held virtually on 26 March 2021 at 10.30 am. Probable agenda items include:
- Performance & Assurance Framework Core Indicators
  - Priority programmes: Integrated risk management plan update
  - Inspection Preparedness Report
  - Joint Control Room Task & Finish Group report
- Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 11 March 2021.

**To all members of the Fire & Rescue Service Scrutiny Committee**